

## Assistant Finance Director

The City of Barberton is seeking an Assistant Director of Finance. The position of Assistant Finance Director is an unclassified position appointed by the elected Finance Director and assumes responsibilities of the Director of Finance during any absence of the appointing authority. Responsibilities include monthly and annual financial reporting, managing daily fiscal operations, bank reconciliations, and assisting independent accounting firms with the annual audit and CAFR preparation.

### Required skills:

Proficient in the preparation and review of monthly financial statements including journal entries and bank reconciliations.

Thorough knowledge of the principle and practices of local governmental budgeting and accounting. Ability to communicate effectively with other City Departments and City Administration with both written and oral communications.

Proficient use of Excel and Word.

Qualified candidates should have an ungraduated degree in Accounting, Finance, Business or Public Administration, and experience in governmental accounting. CPA preferred but not required.

The position is in the City of Barberton Non-Bargaining Pay Grade 7 and offers a beginning salary range of \$54,563.85 to \$69,909.97

Please send resume and letter of interest to:

[rflickinger@cityofbarberton.com](mailto:rflickinger@cityofbarberton.com)

or

Raymond E Flickinger, Finance Director

City of Barberton Finance Department

104 Third Street NW

Barberton, Ohio 44203

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