

Director of Finance

The City of Monroe is seeking a strategic and collaborative leader to serve as its Director of Finance. The ideal Director will be proactive and responsive to both individual and organizational needs; capable of balancing "hands-on" management with the ability to delegate and monitor progress while promoting and mentoring staff progress. Responsibilities include overseeing all financial reporting, investing, accounting, purchasing, payroll, income tax, utility billing and budgeting functions of the City. Successful candidates must possess initiative; strong leadership, management and interpersonal skills; solid written and oral communication skills; a strong work record and a focus on internal and external customer service.

Qualifications: Bachelor degree in accounting, finance or related field. Extensive knowledge of GAAP and fund accounting practices. Valid State of Ohio Driver's License. Must be bondable.

Experience: Eight years in a comparable municipal finance department or equivalent with 5 years management experience. CPFA. CPFO or CGFM preferred.

Hiring range: \$90,000-\$95,000. Complete job description available online at www.monroeohio.org. Send cover letter and resume to City of Monroe, Attn: Deana England, P.O. Box 330, Monroe, OH 45050 or email to englanddd@monroeohio.org. Position open until filled.