

Income Tax Administrator

City of Monroe, Ohio is accepting applications for an Income Tax Administrator. Primary responsibilities: manages, coordinates and directs the City's income tax collections ensuring competence and compliance with the ORC and the City of Monroe's applicable laws. Reviews and supervises the work of Income Tax Auditors. Recommends updates to the City tax ordinance to reflect changes in State and/or Federal legislation.

Qualifications: Bachelor degree in accounting, finance or related field. Must be bondable.

Experience: Five years experience in municipal income tax preparation/collection and two years supervisory experience required. Equivalent combination of education, experience and training may be considered.

Salary range: \$62,416 – 75,791. Job description and application available online at www.monroeohio.org. Position open until filled with first review beginning 1/02/19.