

FISCAL OFFICER – Village of Mount Gilead, Ohio -- FULL- TIME POSITION - The Village of Mount Gilead, is accepting resumes for the position of a full-time fiscal officer. Resumes due by September 15, 2015.

This position is responsible for, but not limited to financial planning, and management of all financial issues, income tax collections, and financial reporting. This position is responsible for attending all council meetings, keeping official records of all council proceedings, posting all meetings, resolutions and ordinances.

Preferred qualifications include the minimum of an Associate's Degree in accounting, and five years of experience in accounting; or a total of ten years of experience in accounting. Preference will be given to individuals who show experience in government fund accounting. Must be able to be bonded. Salary will be commensurate with the selected qualifications and experience.

Submit a cover letter, resume, salary history, and professional references to:

Village Administrator, Dan Rogers

72 West high St

Mount Gilead, OH 43338, or administrator@mountgilead.net. Before September 15, 2015, at 4:00 p.m.

Questions regarding this position may be directed to The Village Administrator, at 419-946-1931, or by email. A detailed description of the position is available upon request.