



BEAVERCREEK TOWNSHIP

www.beavercreektownship.org

851 Orchard Lane, Ste. C Beaver Creek, Ohio 45434-7220
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Trustees
Jessica Dean
Tom Kretz
Deborah L. Wallace

Fiscal Officer
Ryan A. Rushing

Administrator
J. Alexander Zaharieff

Beavercreek Township is accepting resumes for a full time Financial Manager for the Fiscal Office. This position will work for our newly elected Fiscal Officer, Ryan Rushing.

We seek an individual who is professional, enjoys working as a member of a team, can meet deadlines and who has strong character and judgment.

This is a highly skilled position that requires experience working in and managing a professional office and staff, along with prior work in fund accounting and budgeting, including accounts payable, accounts receivable, and payroll is required. Additional experience in treasury management is desirable. Applicants must have graduated from an accredited college. This individual must also demonstrate experience in assigned responsibilities requiring initiative. Our position requires a bond, at the employer's expense. Pay will be commensurate with the applicant's knowledge, skills, and abilities.

Interested Candidates should send their cover letter, resume' and salary requirements to Human Resources, tgustafson@beavercreektownship.org or by fax at (937) 306-5150.

The candidate selection process will be open until the position is filled.

Beavercreek Township is an Equal Opportunity Employer.

"Where residents feel the comforts of home."