



**Position: Deputy Finance Director**

**Closing Date: Opened until filled**

**The City of Germantown is now accepting resumes from competent professionals for the position of Deputy Finance Director. As an integral part of the Finance team, this position provides technical accounting support in accounts receivable, payroll, auditing, revenue collections, accounts payable and other related functions. This position will supervise the functions of payroll, accounts payable/receivable and utility collections.**

**Qualified candidates must be a team player, ability to multi-task, knowledge of governmental fund accounting and comfortable with learning software systems to process, code, enter and retrieve financial and payroll data. The Deputy will work with the Director of Finance to assist in preparation of the annual budget and various financial reports.**

**The position requires at least 3 years of responsible municipal finance operations. A bachelor's degree in accounting or business is preferred/or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the duties.**

**Typical working hours for this full-time position are 8:00am - 4:30pm Monday through Friday. Pay rate commensurate with experience, ranges from \$38,480 to \$52,312 annually with an excellent benefits package including health, dental and life insurance.**

**Please submit resume to: [pshively@germantown.oh.us](mailto:pshively@germantown.oh.us)**

**The City of Germantown is an Equal Employment Opportunity Employer.**