

**City of Moraine, Ohio**  
**Full-Time Finance Director - until Nov. 12 at 5p**

**Description**

The City of Moraine is seeking a Finance Director who is not only focused on ensuring the City continues its award-winning fiscal management practices but also someone to support and facilitate initiatives throughout the organization. The next Finance Director will play a strong role in supporting economic development, major capital reinvestments, and solidify long-term financing on several new City-developed single-family housing subdivisions. In addition to managing a staff of seven, the Finance Director will support the City Manager in his day-to-day operations of an effective organization. The City has a history of good government with stability in many of its leadership positions and strong leadership from its elected officials. The current Finance Director is retiring after serving the City for five years.

The City is fiscally sound and business-friendly, with room for future development and one of the largest automotive glass manufacturers in the U.S. headquartered there. Moraine prides itself in providing outstanding services to its residents with low taxes, including no fees for refuse collection and no assessments or levies. The organization has a stable, committed, and responsive workforce with low employee turnover. The City weathered the recession through strong collaboration between the elected and appointed officials and has come out financially strong. City officials are active in regional organizations, providing leadership and working closely with other governments in the region.

Appointed by the City Council, the Finance Director serves as the chief fiscal officer, who implements council policies, provides organizational leadership for their department and offers financial support and guidance employees regarding the day-to-day business of government operations. Those operations include the departments of Administration, Police, Fire, Clerk of Courts, Community Development, Building Maintenance, Information Technology, Streets, Parks and Recreation, and Volunteer Programs. The Law Director and City Manager also report directly to the Council but work closely with the Finance Director. The Finance Department also support the City Manager in his role as the City's Human Resources Director.

**Salary**

The salary will be dependent on qualifications with an excellent benefit package.

**Requirements**

Minimum of a Bachelor's degree (Master's degree preferred) in accounting, finance, business or public administration, or a closely related field, and five years of progressively responsible municipal finance work, and equivalent training or experience that provides the following knowledge, skills and abilities.

The candidate's relevant experience must clearly demonstrate considerable knowledge of modern government accounting theory, principles, and practices; to include internal control procedures and management/financial information systems; public finance and fiscal planning; and payroll and accounts payable functions.

Notary Public preferred or ability to obtain within 6 months of employment.

**How to Apply**

Applicant must apply online at: <http://ci.moraine.oh.us/employment/>

**\*\* Please include Cover Letter (addressed to Moraine City Council) and Resume to be considered \*\***

Please direct questions to City Manager Bryan RH Chodkowski via email ([brhchodkowski@moraineoh.org](mailto:brhchodkowski@moraineoh.org), Subject Line: FINANCE DIRECTOR SEARCH) or phone (937-535-1002).