



Heartland Values, Flowing Opportunities

Employment Opportunity – Join the City of Napoleon

CITY FINANCE DIRECTOR

The City of Napoleon is seeking a highly collaborative and progressive government Finance professional to join its executive team to direct and coordinate the activities of the City's Finance Department, which includes the City's Income Tax and Utilities Office. The Finance Director provides highly responsible strategic leadership and day-to-day management of the City's financial operations and compliance including, but not limited to, developing, and administering the City's overall budget, asset accounting, cash management, investments, debt management, payroll, accounts payable, utility billing, audit coordination, income tax collection and budget and financial forecasting. The ideal candidate will possess a solid background in government finance with a general understanding of government operations and department compliance including enforcement of applicable federal, state and local laws, ordinance and codes.

Candidates must have a

- Bachelor's degree in Accounting, Finance, or Business Administration;
- Three to five years of relevant executive management/leadership experience;
- Prior experience in municipal finance management is preferred, and
- A valid State of Ohio Driver's License.

The annual salary is \$75,000 to \$100,000, depending upon qualifications and experience. A completed application must be returned to City of Napoleon, 255 W. Riverview Ave., PO Box 151, Napoleon, OH 43545 with a resume and cover letter by 4:00 p.m. on Friday, July 30, 2021.

Learn more about this job opportunity, complete job description and application by visiting www.napoleonohio.com.

**Contact City of Napoleon's HR Director with questions at
(419) 592-4010 or llambert@napoleonohio.com.**

City of Napoleon is an Equal Opportunity Employer