

Columbus Metropolitan Library

Full Time Accounting Manager

Finance Department at Main Library

PURPOSE OF JOB:

Manages financial system of accounting and reporting, including general ledger configuration, grants management and external reporting; Maintains system of internal controls.

MINIMUM QUALIFICATIONS:

1. Bachelor's degree in Business Administration or related discipline with concentration in Accounting and/or Finance.
2. Five to seven years' of progressively more responsible experience in accounting and/or auditing.
3. Experience in the design and implementation of internal controls (such as reviews, checks and balances, methods and procedures) in order to conduct business in an orderly and efficient manner; safeguard assets and resources; deter and detect errors, fraud, and theft; ensure accuracy and completeness of data; produce reliable and timely financial and management information; and ensure adherence to policies and plans.

HIGHLY PREFERRED QUALIFICATIONS AND COMPETENCIES:

1. Certified Public Accountant (CPA).
2. Certified Government Financial Manager (CGFM).
3. Governmental fund accounting experience, including Comprehensive Annual Financial Report (CAFR) preparation.

JOB LOCATION

Columbus, Ohio, United States

POSITION TYPE

Full-Time/Regular

SALARY

\$ 59,960.00 - \$89,941.00

DESIRED WORK SCHEDULE

Business hours Monday-Friday. Occasional evenings & weekends. Flexibility required.

For more information & to apply, please visit: <http://www.columbuslibrary.org/careers>