## **City Treasurer**

The City of North Ridgeville, Ohio is accepting applications for candidates to fill the position of City Treasurer.

Qualified candidates must possess a Bachelor's degree in accounting, finance or business administration and have at least two years of responsible fiscal experience or equivalent. Duties will include, but will not be limited to, daily operations of the department; oversee the completion of accounting and fiscal responsibilities of the City; administer the City's insurance programs; serve as Fair Housing Officer; administer grants; serve as safety officer; prepare departmental budget and annual report.

Background check, drug test, and fingerprinting will be administered.

Resumes only should be emailed to <u>tsimon@nridgeville.org</u> or dropped off at the Mayor's Office, North Ridgeville City Hall, 7307 Avon Belden Road, North Ridgeville, OH 44039 no later than 4:30 PM on Friday, February 2, 2018. City Hall is open Monday through Friday, 8:00 AM to 4:30 PM.

The City of North Ridgeville is an Equal Opportunity Employer.