



CITY OF BLUE ASH, OHIO
invites applications for the position of:

Finance Officer/ Tax Commissioner

OPENING DATE: 04/27/2022 **CLOSING DATE:** OPEN UNTIL FILLED

SALARY & BENEFITS: Annual salary is \$81,702 - \$105,768, dependent upon education and experience. There is opportunity for advancement due to planned retirement. Benefits include comprehensive medical, dental, vision, and life insurance. Credit for previous municipal service towards vacation accrual. Tuition reimbursement, longevity after three years, deferred compensation bonus after five years, and free Recreation Center membership.

BLUE ASH: The City of Blue Ash operates by Charter and is a City Manager form of government. Blue Ash is a financially sound municipality with approximately 12,000 residents and a strong commercial base.

DESCRIPTION: The ideal candidate will be an approachable management professional with enthusiasm for municipal government. This professional will need to operate with a high degree of integrity, honesty, and trust and demonstrate a collaborative management style focused on team building, as well as external and internal customer service. This vital member of the Management Team supervises seven direct reports and provides a high level support for other City departments. This position works closely with and reports to the Treasurer/Administrative Services Director.

EXAMPLES OF DUTIES:

The responsibilities in this class involves:

- Financial reporting
- Income tax administration
- Payroll administration
- Review and monitor City spending
- Accounts payable and receivable
- Assist with budget preparation
- Legal/regulatory compliance
- Cash management

TYPICAL QUALIFICATIONS: The chosen candidate would possess a degree in Finance, Accounting, Business or Public Administration and a minimum of five years of increasingly responsible professional finance experience. Supervisory level experience is preferred. Qualified candidate must pass pre-employment background check and polygraph examination.

HOW TO APPLY: You may apply online at www.BlueAsh.com. Cover letter and resume with salary expectations required. The City of Blue Ash is an EEO/ADA Employer.