

The Medina County Board of Commissioners are seeking a full-time Finance Director for the Medina County Finance Department.

Responsibilities:

Highly responsible position requiring significant analytical, organizational, and communication skills. Provides financial administrative guidance to all departments. Understands County's organizational structure, existing debt obligations, and short and long-term capital funding needs. Establishes appropriate controls, systems and review process to ensure compliance with financial policies and procedures. Stays abreast of current financing topics including market conditions and innovative financing techniques being used by other local governments. Coordinates development of Request for Proposals. Manages all aspects of the bond issuance process. Develops financing plans for future capital project needs. Provides fiscal/administrative guidance regarding compensation/benefits, including oversight of health insurance rate models. Oversees formulation of operating and capital budget. Ensures invoices for payment are processed in accordance with final contracts. Manages the underwriter selection process.

Qualifications:

Bachelor's Degree in Finance, Economics, Accounting, Public or Business Administration or a closely related field. Master's degree in Public Administration or Business Administration, desired. Qualified applicants must possess ten (10) years of financial management experience, five (5) of which must have been in the public sector supervising professionals in the finance and/or accounting field. The ten (10) years of experience must have included the areas of county finance, investment strategy and monitoring, capital financing programs, procurement, information technology, and general accounting. Certified Public Accountant (CPA) or Certified Government Finance Officer (CGFO), preferred.

Hours: Office hours 8am-4:30pm, additional hours as needed.

Benefits: Medical Insurance, Retirement Contributions, sick time, paid holidays. Vacation earned after 1 year of employment.

Salary Range: \$90,000 - \$110,000

Apply at or send resume to:

Medina County Human Resources
144 N. Broadway, Room 202
Medina, Ohio 44256.

Medina County is an Equal Opportunity Employer. The successful candidate must pass a background check and drug screen.