



EMPLOYMENT OPPORTUNITY

Assistant Finance Director

Powell's Assistant Finance Director will be responsible for professional level work managing the daily functions of the Department of Finance including, but not limited to, payroll, accounts payable, accounts receivable, and cash receipting. This position will prepare the City's Annual Comprehensive Financial Report (ACFR) and Popular Annual Financial Report (PAFR); manage the City's risk management policies; and manage the set-up and continued maintenance of the Finance Department's accounting software.

Additionally, the position will work collaboratively with the Director of Finance in the successful programming and implementation of an array of high- priority projects.

Qualifications for this position include a bachelor's degree in accounting, public administration, or a related field with three (3) to five (5) years of work experience in accounting and demonstrable proficiency in governmental accounting. A Certified Public Accountant and/or Certified Management Accountant is preferred.

The salary range for this position is \$85,000 to \$90,000 a year (negotiable depending on experience) and includes an attractive benefits package including paying into Ohio Public Employees Retirement System, vacation/personal time/sick leave, and health insurance effective day one of employment.

To be considered for this position, please submit both an application form and a resume to: Jason Nahvi, HR Manager by email at jnahvi@cityofpowell.us.

A complete job description and application form are available on the City's website at www.cityofpowell.us.

The City of Powell is an E.O.E.