



SCIOTO COUNTY PUBLIC LIBRARY

EMPLOYMENT OPPORTUNITY Full-time Fiscal Officer

The Scioto County Public Library has a vacancy for a Full-time Fiscal Officer. Under the direction of the Library Board of Trustees and in conjunction with the Library Director, the Fiscal Officer plans, organizes, and administers the daily financial activities of library operations and follows legal and procedural regulations as defined under the Ohio Revised Code for receiving, investing, and appropriating library funds. The Library has an annual budget of \$4.6 million.

Candidate must possess a bachelor's degree (accounting or business preferred), have a minimum of 5 years' experience in accounting and business management (public sector preferred), ability to obtain a Public Official Bond and proficiency in financial data processing systems (Software Solutions, Inc. preferred). Successful completion of criminal background check, credit check, and proof of auto liability insurance required. A full job description is available online.

Salary range is \$60,000 to \$65,000 commensurate with experience and a generous benefit package is included.

Interested applicants should complete an application online under the Fiscal Officer position at www.sciotolibrary.org (under the Careers tab) and attach a cover letter, resume and three professional references.

Deadline for Applications: September 17, 2023

EEO Employer