



**POSITION:** Public Health Fiscal Consultants

**DESCRIPTION:**

The Ohio Public Health Association (OPHA) Public Health Professional Services (PHPS) program is seeking fiscal consultants for a variety of public health part-time, temporary, short-term, and/or seasonal positions. Positions are flexible and would be a great fit for retired professionals, individuals looking for part-time work, or professionals desiring a project or two.

Responsibilities may include, but are not limited to:

- Planning, directing, and managing fiscal programs for public health agencies.
- Coordinating daily billing & assisting in the development of policies.
- Conducting financial planning regarding fiscal operations.
- Training new fiscal officers.

Consultants may fill in while a position is vacant or while an employee is on medical leave.

Consultants will be placed on a roster of contractors that may be selected based on an agency's needs. Positions may be on-site, remote, or hybrid. If the consultant matches with a need, the consultant will be notified via email. Consultants will review the assignment details and accept or decline the offer. The number of assignments available or likelihood of assignments will depend on how closely your skills and qualifications match the agency's request. For more information about this program visit, <https://ohiopha.org/phps-staffing/>.

**EXPERIENCE:**

- Must reside in Ohio or a bordering county
- Must be 18 years of age or older
- Public health experience preferred
- Other qualifications will be dependent on the needs of the contracting agency
- Valid driver's license for positions requiring travel or on-site assistance