

# OAPT Scholarship Awards

- **PURPOSE:** The OAPT encourages continuing education for all active members. The scholarship award program is designed to give assistance to any active member who needs financial assistance to attend the OAPT Hot Topic session, Public Finance Officers' Training Institute and Maintenance Program, Fall Conference, or our national affiliate, APT US&C's annual Conference.
- **ELIGIBILITY:** To be eligible for an award to an OAPT event, the applicant must be an active member in good standing.
- **CRITERIA FOR AN OAPT AWARD:** The main criteria for the award is financial need. However, other factors will be considered:
  - Total cost of the event being attended.
  - The financial condition of the OAPT Scholarship Fund.
  - Applications must be submitted at least 45 days prior to the Ohio conference or Institute.
  - Required only for scholarships to the APT US&C national conference. A letter from the applicant's municipality/public entity (council president/chair, elected official, city manager or Mayor, etc., if the applicant is the elected official, they can prepare the letter for themselves) that confirms the necessity for the scholarship. Feel free to include such a letter for the Ohio events, but it is not required.
- **CRITERIA FOR A SCHOLARSHIP TO THE NATIONAL CONFERENCE:**
  - Applicant must be a member of the OAPT for at least two years prior to the start of the national conference.
  - Applicant must attend at least one previous OAPT training event (either Public Finance Officers' Training Institute or Fall Conference).
  - Applicant must also apply separately to the APT US&C for a scholarship.
  - A letter from the applicant's municipality/public entity (council president/chair, elected official, city manager or Mayor, etc., if the applicant is the elected official, they can prepare the letter for themselves) that confirms the necessity for the scholarship.
  - Applications must be submitted at least 60 days prior to the national conference.
  - Scholarships to the national conference may be awarded to an applicant, no more than once every five years.
- **APPLICATION:** OAPT Scholarship application must be used when applying.
- **PROCEDURE FOR THE SCHOLARSHIP AWARD:** Awards will be made on a reimbursement basis only. No funds will be advanced. Actual disbursements will be based upon proof of payment (receipt or copy of a canceled check). Proof of payment must be mailed or emailed to the OAPT (link to Contact Us page).
- **AMOUNT OF THE AWARD:** A maximum award up to \$1,500 to attend any individual event of the OAPT or the national APT US&C conference.
- **ADMINISTRATION:** The members of the OAPT Scholarship Award Committee shall recommend the award recipients and amounts to the Board of Directors.